



## National Provider Identifier (NPI) Instructional Document for Billing Group Services

The billing rules listed below apply to the professional claim form (CMS-1500 paper form and 837P electronic format). They impact the following provider type groups:

- Care Coordination Agencies: CMG####
- Podiatry Groups: PDG###
- Medical Professional Groups: MPG####, MDG### and GR####
- Psychology Groups: PSG#####
- Therapy Center Groups: TC##### and GR####
- Respiratory Therapy Services billed by Durable Medical Equipment providers: MS####
- Chiropractic Groups: CHG###
- Physician Groups: GR#### and MDG###
- Private Duty Nursing Agencies: NA####
- Vision Groups: VG####

## Billing Guidelines for Group Practices Submitting Claims on the CMS-1500 Claim Form

### Paper Claim Billing Guidelines for Group Practices billing with NPI only:

- The National Provider Identifier (NPI) for the *rendering provider performing the service* must be submitted in field 24J of the CMS-1500 claim form. If submitted, the corresponding taxonomy for the rendering provider is entered in the shaded line in field 24J with the ZZ qualifier in field 24I. The rendering provider must be enrolled with Alaska Medicaid and must have furnished their NPI in their enrollment packet. The NPI in field 24J, and the taxonomy, if provided, must match the NPI and taxonomy included in their enrollment packet.

24. A. DATE(S) OF SERVICE						B. PLACE OF SERVICE	C. EMG	D. PROCEDURE, SERVICES, OR SUPPLIES	E. DIAGNOSIS POINTER	F. \$ CHARGES	G. DAYS OR UNITS	H. RATE PER UNIT	I. QUAL	J. PROVIDER ID #
MM	DD	YY	MM	DD	YY		CPT/HCPCS	MODIFIER						
12	10	09	12	10	09	11	99213		1	50	00	1	ZZ 207V00000X 1234567890	

In the example above, NPI 1234567890 belongs to Dr. Jones. Taxonomy code 207V00000X is the taxonomy code that describes Dr. Jones' specialty. This matches the taxonomy code reported with the NPI in Dr. Jones' enrollment packet.

- The billing group must submit the Group Practice NPI in field 33A of the CMS-1500 claim form (see A in below example). Field 33A information is used in determining the *Pay-to Provider* for claims billed with only the NPI. If submitted, the corresponding taxonomy must be in field 33B with the ZZ qualifier (see B in below example). Providers must submit the *address with full ZIP+4 postal code* for the physical location of the group practice in field 32 (see C in below example).

31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.)	32. SERVICE FACILITY LOCATION INFORMATION Dr. Jones Professional Group 123 ABC Street Someplace, AK 99508-3469	33. BILLING PROVIDER INFO & PH # (907) 123-4567 Alaska Medicaid Provider 887 Anywhere Street Someplace, AK 99508-3469
SIGNED _____ DATE _____	a. 9876543210	b. ZZ193400000X

In the example above, NPI 9876543210 belongs to Dr. Jones' Professional Corporation, a group practice. Taxonomy code 193400000X describes Dr. Jones' Professional Corporation. Note: The ZZ qualifier value immediately precedes the taxonomy code. The ZIP code in field 32 identifies the physical location of the group practice. This information was reported in Dr. Jones' enrollment packet.

## Billing Guidelines for Group Practices Submitting Claims in the Professional (837P) Format

The 837P claims must contain the Billing NPI in the **Billing Provider Loop 2010AA**. The rendering/servicing provider NPI is in the **Rendering Provider Loop 2310** when all services on the claim were performed by the **same** provider. Use **Rendering Provider Loop 2420** when the services on the claim were performed by more than one provider. Rendering provider is also called servicing or performing provider. Required fields and values are as follows:

### Billing Provider NPI and ZIP Code: Loop 2010AA

EDI 837P Field Name	EDI 837P Field Number	Values
Identification Code Qualifier	NM108	XX (Enter XX for NPI Qualifier)
Identification Code	NM109	10 digit NPI
Identification Code Qualifier	NM101	85
Postal Code	N403	Enter 9 digit ZIP code (ZIP+4)

### Billing Provider Taxonomy: Loop 2000A

Provider Code	PRV01	BI
Reference Identification Qualifier	PRV02	ZZ (Enter ZZ for Taxonomy Qualifier)
Reference Identification	PRV03	Enter Taxonomy Code

**Use Loop 2310 when all services being billed were performed by the same provider.**

### Servicing Provider NPI and ZIP Code: Loop 2310D

Identification Code Qualifier	NM108	XX (Enter XX for NPI Qualifier)
Identification Code	NM109	10 digit NPI
Postal Code - for one (all lines are the same)	N403	Enter 9 digit ZIP code (ZIP+4)

### Servicing Provider Taxonomy: Loop 2310B

Provider Code	PRV01	PE
Reference Identification Qualifier	PRV02	ZZ (Enter ZZ for Taxonomy Qualifier)
Reference Identification	PRV03	Enter Taxonomy Code

**Use Loop 2420 when the services being billed were performed by different providers.**

### Servicing Provider NPI: Loop 2420A

Identification Code Qualifier	NM101	82
Identification Code Qualifier	NM108	XX (Enter XX for NPI Qualifier)
Identification Code	NM109	10 digit NPI

### Servicing Provider Taxonomy: Loop 2420A

Provider Code	PRV01	PE
Reference Identification Qualifier	PRV02	ZZ (Enter ZZ for Taxonomy Qualifier)
Reference Identification	PRV03	Enter Taxonomy Code

### Servicing Provider ZIP Code: Loop 2420C

Postal Code	N403	Enter 9 digit ZIP code (ZIP+4)
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**Alaska Medicaid enrollment records must include the rendering providers within a group practice. To avoid claim denial, Medicaid provider records must show the rendering provider as a member of the group practice for the claim date of service. It is the responsibility of the group practice to keep their practice membership records current.**

Please contact the ACS Provider Inquiry Unit at (907) 644-6800 or (800) 770-5650 (toll-free in Alaska) if you need additional clarification regarding the information provided in this flyer, or have general inquiries regarding the Alaska Medicaid Program. Provider Inquiry staff is available to assist you Monday – Friday, 8:00 a.m. – 5:00 p.m.