



Alaska Medical Assistance
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Remittance Advice (RA) Message

Title: **Do You Know Who Your Organization Administrator Is?**

Issue Date: 05/05/2014

Run Length: 8 weeks

Provider Type(s): All

Message: An Organization Administrator (Org Admin) acts as the Health Enterprise administrator for your organization. An Org Admin has the authority to create new User IDs, assign levels of access, and disable User IDs in Health Enterprise. Many providers act as their own Org Admin, or appoint their office manager to that role. If you would like to change who in your organization has Org Admin access, you may complete the Organization Administrator Change Request form now available at <http://manuals.medicaidalaska.com/docs/forms.htm>.

Questions? Please call the Provider Inquiry Unit at 907.644.6800, option 1, 1 or toll-free in Alaska at 800.770.5650, option 1, 1, 1 for assistance.